Revolution TaeKwon-Do Bristol

Safeguarding Adults Policy

Policy Owner: Mr Russell Martin
Date Policy approved: 13/10/2026
Next review Date: 13/10/2027

Designated Safeguarding Lead: Mrs Diana Weare

Mission Statement/Introduction

We are a TaeKwon-Do club which aims to provide quality martial arts instruction to adults and children in the Bristol area. We strive to ensure our clubs and classes have a safe, welcoming, family friendly atmosphere whilst still maintaining the core tenets of TaeKwon-Do; Courtesy, Integrity, Perseverance, Self-Control and Indomitable Spirit. Safety is at the core of what we do – it is essential that all of our members, from the very youngest beginners to the more senior black belt instructors, can train and feel safe in the environment we provide.

Policy statement

Revolution TaeKwon-Do Bristol and its instructors believes everyone has the right to live free from abuse or neglect regardless of age, ability or disability, sex, race, religion, ethnic origin, sexual orientation, marital or gender status. We actively encourage our students and instructors to be aware of safeguarding and reporting procedures and maintain an open door policy for the raising of concerns in a private, discrete way to be handled in a timely fashion.

Scope

This policy applies to our TaeKwon-Do students, their families and friends, as well as our qualified instructors.

Purpose

This policy aims to cover:

- The legislation, our commitment and procedures for safeguarding adults.
- Our role and responsibility for safeguarding adults.
- What to do or who to speak to if someone has a concern relating to the welfare or wellbeing of an adult within the business.

Implementation

In practice this means that our clubs will put this policy into practice by:

- Ensuring those wishing to become instructors are thoroughly vetted (e.g. DBS checks)
- having a designated safeguarding lead
- communicate the policy (this will always be shown on our website at https://www.tkdbristol.com/about-us/safeguarding/)
- have a code of conduct for instructors (this will be given to all new instructors and will be available on our website).

- have undertaken safeguarding training (this is part of the instructor's qualification provided by our governing body, the Taekwon-do Council UK, and is followed up with refresher courses every three years).
- have a commitment to ensuring that adult safety Is included in risk assessments

Legislation - what is adult safeguarding?

The practices and procedures within this policy are based on the principles contained within the UK legislation and Government Guidance and have been developed to complement the Safeguarding Adults Boards policy and procedures.

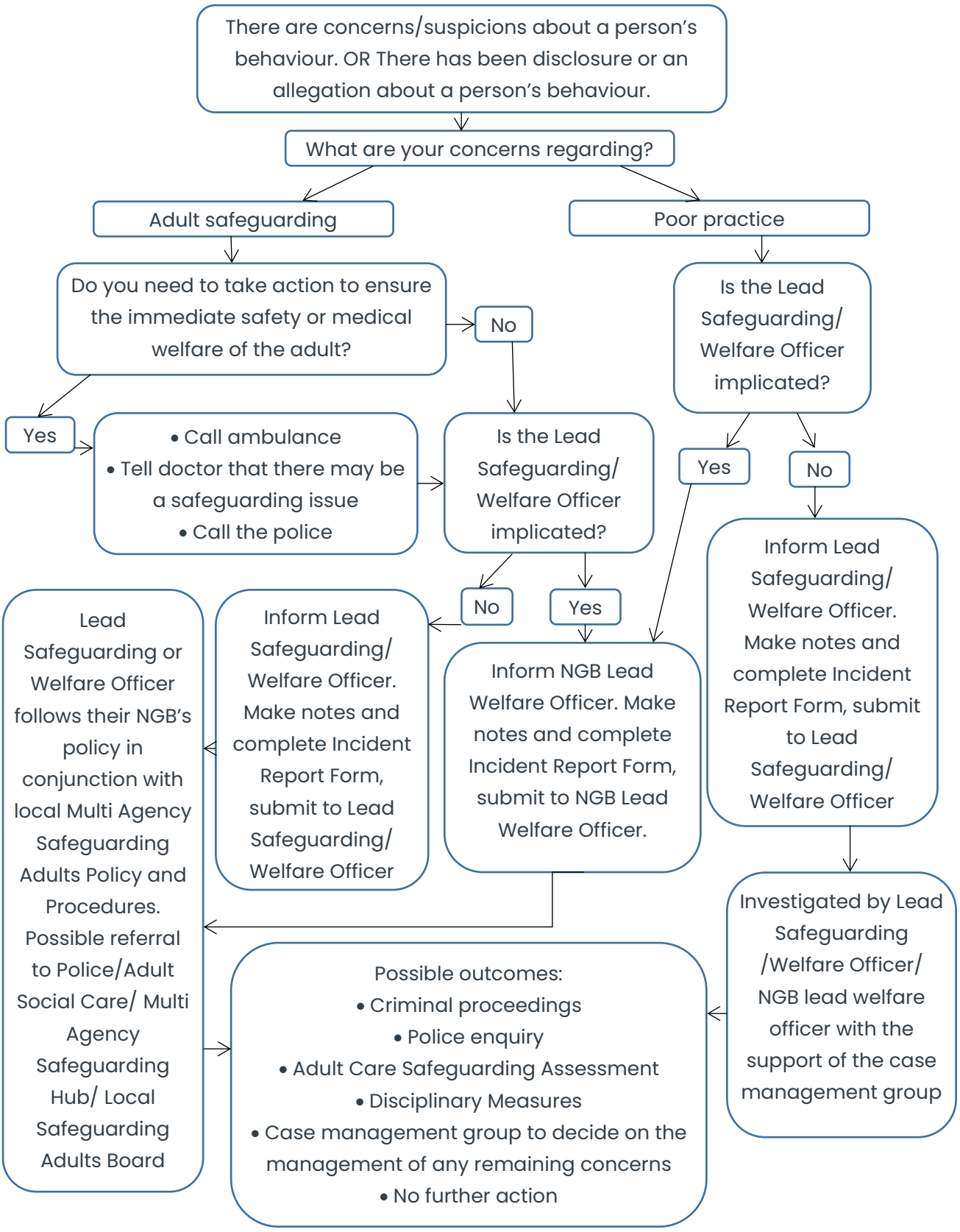
They take the following into consideration:

- The Care Act 2014
- The Protection of Freedoms Act 2012
- Domestic Violence, Crime and Victims (Amendment) Act 2012
- The Equality Act 2010
- The Safeguarding Vulnerable Groups Act 2006
- Mental Capacity Act 2005
- Sexual Offences Act 2003
- The Human Rights Act 1998
- The Data Protection Act 1998

Further information can be found on the Ann Craft Trust website [Safeguarding Adults at Risk Key Legislation and Government Initiatives (anncrafttrust.org)]

Procedures

Dealing with Concerns, Suspicions or Disclosure



Key Contact Details

The lead safeguarding and welfare officer at Revolution TaeKwon-Do Bristol is Mrs Diana Weare Tel: 07841 032706 email: diana.dave59@googlemail.com

The safeguarding and welfare officer of our National Governing Body, the TaeKwon-Do Council of the United Kingdom (TCUK) is Mrs Davina Capper 0121 2710887

Raising and Managing a Concern

- Make a note of your concerns.
- Make a note of what the person has said using his or her own words as soon as practicable. Complete an Incident Form and submit to the Bristol North & Bristol South Tae Kwon-Do Welfare Officer.
- Remember to make safeguarding personal. Discuss your safeguarding concerns with the adult, obtain their view of what they would like to happen, but inform them it's your duty to pass on your concerns to your lead safeguarding or welfare officer.
- Describe the circumstances in which the disclosure came about.
- Take care to distinguish between fact, observation, allegation and opinion. It is important that the information you have is accurate.
- Be mindful of the need to be confidential at all times, this information must only be shared with your Lead Safeguarding or Welfare Officer and others on a need to know basis.
- If the matter is urgent and relates to the immediate safety of an adult at risk then contact the emergency services immediately
- The Revolution TaeKwon-Do Bristol Lead Safeguarding or Welfare Officer will follow their NGB's policy in conjunction with local Multi Agency Safeguarding Adults Policy and Procedures. This may lead to referral to the Police/Adult Social Care/ Multi Agency Safeguarding Hub/ Local Safeguarding Adults Board.

Whistleblowing

If you have a concern which includes the Lead Welfare and Safeguarding officer for Revolution TaeKwon-Do Bristol, please contact the head of our National Governing Body, the TCUK, Mrs Leanne Lolley 07825 433487 ceo@tkdngb.co.uk

Recording and Information Sharing

We will store and retain the information you provide in accordance with the GDPR regulations and privacy policy of the TaeKwondo-Do Council of the United Kingdom.

Sources of Information and Support

You can call Care Direct (part of Bristol City Council) on 0117 922 2700, 8.30am to 5pm, Monday to Friday. There's an answerphone service outside these hours.
What you should tell them:

- why you're concerned
- the name, age and address of the adult at risk
- if anyone lives with them
- if they're getting help from any organisation
- who may be doing the abuse

Don't wait to report abuse if you're not sure about some of these details.
If reporting the abuse might put you at risk, you can let them know anonymously.

Keeping Bristol Safe Partnership
The partnership is a group of people that discuss the best ways to keep Bristol safe. They look at keeping children safe, keeping adults safe, and how to protect whole communities. The Keeping Bristol Safe Partnership started in June 2019 and officially came together in September 2019 because changes were needed to the way Bristol worked before. Visit them at https://bristolsafeguarding.org/adults

Action on Elder Abuse
A national organisation based in London. It aims to prevent the abuse of older people by raising awareness, encouraging education, promoting research and collecting and disseminating information.
Tel: 020 8765 7000
Email: enquiries@elderabuse.org.uk
www.elderabuse.org.uk

Ann Craft Trust
A national organisation providing information and advice about adult safeguarding. The Ann Craft Trust has a specialist Safeguarding Adults in Sport and Activity team to support the sector
Tel: 0115 951 5400
Email: Ann-Craft-Trust@nottingham.ac.uk
www.anncrafttrust.org

Men's Advice Line
For male domestic abuse survivors
Tel: 0808 801 0327

National LGBT+ Domestic Abuse Helpline
Tel: 0800 999 5428

National 24Hour Freephone Domestic Abuse Helplines

England	Northern Ireland
Tel: 0808 2000 247 www.nationaldahelpline.org.uk/Contact-us	Tel: 0808 802 1414 www.dsahelpline.org Twitter: www.twitter.com/dsahelpline Facebook: www.facebook.com/dsahelpline
Scotland	**Wales**
Tel: 0800 027 1234 Email: helpline@sdafmh.org.uk Web chat: sdafmh.org.uk	Llinell Gymorth Byw HebOfn/ Live free from fear helpline Tel: 0808 8010 800 Type Talk: 18001 0808 801 0800 Text: 078600 77 333

Rape Crisis Federation of England and Wales
Rape Crisis was launched in 1996 and exists to provide a range of facilities and resources to enable the continuance and development of Rape Crisis Groups throughout Wales and England.
Email: info@rapecrisis.co.uk
www.rapecrisis.co.uk

Respond
Respond provides a range of services to victims and perpetrators of sexual abuse who have learning disabilities, and training and support to those working with them.
Tel: 020 7383 0700 or
0808 808 0700 (Helpline)
Email: services@respond.org.uk
www.respond.org.uk

Stop Hate Crime
Works to challenge all forms of Hate Crime and discrimination, based on any aspect of an individual's identity. Stop Hate UK provides independent, confidential and accessible reporting and support for victims, witnesses and third parties.
24 hours service:
Telephone: 0800 138 1625
Web Chat: www.stophateuk.org/talk-to-us/
E mail: talk@stophateuk.org
Text: 07717 989 025
Text relay: 18001 0800 138 1625
By post: PO Box 851, Leeds LS1 9QS

Susy Lamplugh Trust
The Trust is a leading authority on personal safety. Its role is to minimise the damage caused to individuals and to society by aggression in all its forms – physical, verbal and psychological.

Tel: 020 83921839
Fax: 020 8392 1830
Email: info@suzylamplugh.org
www.suzylamplugh.org

Victim Support
Provides practical advice and help, emotional support and reassurance to those who have suffered the effects of a crime.
Tel: 0808 168 9111
www.victimsupport.com

Women's Aid Federation of England and Wales
Women's Aid is a national domestic violence charity. It also runs a domestic violence online help service.
www.womensaid.org.uk/information-support

Centre for Social Work

University of Nottingham

NG7 2RD

0115 951 5400

ann-craft-trust@nottingham.ac.uk

anncrafttrust.org

Everyone has a right to be treated with respect and dignity.

Everyone deserves to be safe.

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